

Claife Parish Council

**Minutes of Claife Parish Council meeting
held in the Braithwaite Village Hall, Far Sawrey at 7.37pm on Tuesday 18th September
2018**

Present: Cllrs (Chair) J Mallett, (ViceChair) R Bonham
Cllrs – A Brodie; C Lewis; P Lennon; S Hilton.
Clerk – J Heather

In attendance: 2 members of the public and John Moffat, National Trust

| Minute Number | | Action By |
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| 191/2018 | 1. Apologies No apologies were received. | |
| 192/2018 | 2. Requests for Dispensations No requests received. | |
| 193/2018 | 3. Declarations of disclosable pecuniary interests in respect of Agenda items None declared. | |
| 194/2018 | 4. Minutes RESOLVED: Cllrs approved the minutes of 31 st July and the Chair signed those as a true record. | |
| 195/2018 | <p>5. Public Participation No <u>Police or County/District Council reports</u> were received.</p> <p><u>A National Trust (NT)</u> report was received. Belle Grange empty but works underway and should be ready for reletting in October. One other empty property being readied for letting but all others let.</p> <p>Hill Top and Claife Viewing Station visitor numbers have been lower than 2017 due to the Windermere Ferry being out of service, and by the unusual weather (snow at Easter and very hot weather May-July). Claife Viewing Station visitors and Café takings 20-30% down on 2017, and Hill Top visitor numbers are down. Wray Castle similar to 2017. All properties have been very busy since school holidays finished. Properties will remain open an extra week beginning October 29th as half-term holidays now fall over two weeks.</p> <p>Cllr Lennon raised a concern about parking for Wray Castle on busy days: cars were parked on the Wray roadside, possibly to avoid entry fees, making it tight for other vehicles to pass. NT to follow up.</p> <p>Phytophthora ramorum has been found in Coniston around Tarn Hows and near Red Nab, need to clear 100 metre radius around each affected tree. This is also the cause of tree clearing above Moss Eccles. Cllr Lennon asked about ash dieback: this is not local yet, but is expected in the future as it is moving up the country.</p> <p>The Hawkshead-Near Sawrey bridleway appears to be bedding in well. Cllr Brodie requested putting a sign to Hill Top on the High Crag entry point; also a sign by the phonebox at the playground to highlight the entry which is often obscured by parked vehicles. Cllr Mallett suggested that the gate halfway between High Crag and the playground needs to be blocked to avoid people climbing over it into the road.</p> | |

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| | <p>Filming is taking place at Balla Wray next week. The film crew will be based in Hawkshead so there will be some additional traffic on the Colthouse road.</p> <p>Cllr Bonham asked if the NT were aware that the wooden jetty at Ash Landing is being used by an unknown individual: a "Private" sign has been erected and a lock placed on the dinghy park, limiting access to members of the public wanting to use the jetty. NT do own the jetty and will follow up.</p> | |
| | <p>6. Update on Ongoing Issues and Actions from Last Meeting</p> <p><u>6.1 To report on the repair of the village triangle in High Wray</u> RESOLVED: 2 estimates are being obtained for repair of the triangle and the nearby wall. Cllrs Bonham and Lennon will review the estimates and select a contractor.</p> <p><u>6.2 To discuss whether the council should submit a funding request to CALC for additional equipment to help view planning documents at council meetings</u> RESOLVED: Cllrs agreed a request should be submitted. The Clerk was asked to follow up with CALC as to whether specific equipment should be requested; and submit a request for projector, screen and leads.</p> <p><u>6.3 To consider the council's response to the Community Governance Review</u> RESOLVED: Cllr Lewis explained the Community Governance Review for the benefit for the members of the public. Cllrs were asked to send in their benefits and concerns to the Clerk by Sept 30th. An informal council meeting will be held at 8pm on October 9th to review the collated responses. The Clerk was asked to write a short summary of the Community Governance Review which can be put on the noticeboards and the website for parishioners.</p> | <p>Cllrs Bonham & Lennon</p> <p>Clerk</p> <p>Clerk</p> |
| | <p>7. Planning Applications</p> <p><u>7.1 To note the council's response to planning application 7/2018/5461 Car Park near Hill Top, Near Sawrey, LA22 0LF</u> RESOLVED: As the council had already submitted a letter of support at the NT's request and this was included in the application, the council did not see the need for a public meeting. An informal response supporting the application was sent to LDNPA which also encouraged the NT to address the safety of the walking route to the overflow carpark. Cllr Mallett asked if the NT have considered using the small piece of land at the bottom of Sawrey House Hotel garden. The NT responded that it would require significant work to get it ready for parking. Cllr Brodie suggested an off-road pathway from Hill Top to the overflow carpark should be considered.</p> <p><u>7.2 To consider changing the council's standing orders to delegate executive authority to the clerk in order to respond to planning applications on behalf of the council in certain situations</u> RESOLVED: Cllrs resolved that the standing orders should be amended to allow the Clerk executive authority to respond on behalf of the council on planning applications when i) the response date is before the date of the next regular meeting, and ii) the council supports, or has no objection to, the application and it is considered to be of no material detriment to the parish or parishioners' interests. The Clerk was asked to amend the standing orders and circulate a draft for approval.</p> <p><u>7.3 To consider the planning application 7/2018/5537 Low Wray Campsite, Low Wray, LA22 0JA</u> RESOLVED: The council supports this application. The Clerk was asked to respond formally to LDNPA.</p> | <p>Clerk</p> <p>Clerk</p> |

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| 202/2018 203/2018 | <p>8. Highways Matters</p> <p><u>8.1 To note the response from Highways regarding the priority issues in the Parish</u> RESOLVED: Cllrs noted the response from Highways, which stated that they are doing their best to address the issues as soon as schedule and budget allow.</p> | |
| | <p><u>8.2 To report on the meeting with County Council Traffic Management regarding safety and traffic calming measures along the B5285 by the Hawkshead – Near Sawrey bridleway.</u> RESOLVED: Cllr Brodie reported on her meeting with Victoria Upton from the Highways team. CCC are short of funds and have allocated all of 2017-18 budget, so issues likely to be dealt with in the next budget year. Cllrs expressed safety concerns with the entrance to Hill Top. Cllrs were asked to put together a list of incidents and near misses for discussion at the next meeting.</p> <p>The manual “Ferry closed” sign at Town End is unused despite the ferry being out of service. RESOLVED: Cllr Hilton offered to restore the correct display.</p> <p>Cllr Mallett expressed concern about the frequent flooding at Town End around Pool Bridge which is causing the road surface to wear away. This problem has been exacerbated by poor drainage in the area of the SSSI. RESOLVED: Cllr Mallett will put his concerns in writing for the Clerk to forward to Highways.</p> | All Cllrs Cllr Hilton Cllr Mallett |
| 204/2018 | <p><u>8.3 To discuss council funding for the snowplough</u> RESOLVED: The snowplough and gritter arrangement was explained for the benefit of new councillors. The contract was set up jointly with Hawkshead PC for those roads not covered by CCC, for Claife, this is: Low Wray bridge to B5285 via Colthouse; High Wray to Balla Wray; B5285 Ferry Hill to Cunsey Bridge; High Cunsey to B5285 via Bee Boles, Far Sawrey; and Near Sawrey to Ees Bridge. New roads to be added, e.g. Cuckoo Brow Lane, need to be discussed with Highways, otherwise the council is liable for any highway damage caused by the private contract. In previous winters a budget of £500 has been allocated, but hours logged and invoices are infrequent and not always transparent. RESOLVED: The Clerk was asked to liaise with the Hawkshead PC Clerk to set up a joint meeting with Hawkshead PC and the contractor. Cllr Mallett volunteered to be the Claife PC’s representative.</p> | Clerk Cllr Mallett |
| 205/2018 | <p>9. Windermere Ferry The latest newsletter was received from District Cllr Coward on 29th August and indicates that repairs are “on schedule”, although no return to service date was advertised. CCC are recruiting for a completely new ferry crew.</p> <p>RESOLVED: Informal enquiries of CCC regarding contract refunds indicate that contracts will be extended for the time that the ferry has been out of service, however contract holders have not received any formal communication from CCC. The Clerk was asked to write to CCC, cc Cllr Brereton to advise that contract holders in the parish have not been formally contacted regarding contract refunds.</p> | Clerk |
| 206/2018 | <p>10. Councillor Matters</p> <p>RESOLVED: No matters were brought forward.</p> | |
| 207/2018 | <p>11. Financial Matters</p> <p><u>11.1 To note that the bank balance stood at £8780.90 as of 31st August 2018.</u> RESOLVED: Cllrs noted the bank balance.</p> | |

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| 208/2018 | <u>11.2 To note that all payments to NT and others for the bridleway are complete.</u> RESOLVED: The Clerk confirmed that payments for the bridleway are complete and remaining council funds are for council expenses only. | |
| 209/2018 | <u>11.3 To authorise payment of the following accounts:</u> RESOLVED: Cheques were signed for the following: <ul style="list-style-type: none"> • Clerk's Salary £112.09 • Clerk's Expenses £2.99 • Clerk's Overtime £84.07 • CALC Invoice for Clerk's training £80.00 • A2A invoice for domain name registration £30.00 | |
| 210/2018 | <u>11.4 To consider a contribution towards annual servicing of the Sawrey defibrillators</u> RESOLVED: The Clerk was asked to write to the Chairman of the First Responders to advise that the council will make a contribution to the 2019-2020 maintenance cost of the defibrillators from its 2019-2020 budget. | Clerk |
| 211/2018 | 12. Correspondence RESOLVED: Cllrs noted the additional following e-mails & correspondence received since the last meeting (items requiring action are in italics):- <ul style="list-style-type: none"> • <u>CALC</u> – Notice of CALC AGM 2018; CALC Membership Subscriptions Review; Notice of training schedule; Adult Safeguarding information posters; ACT's Cumbrian Ceilidh; Reflecting on the Lakes; Request for supplier of parish noticeboards; Cumbria Constabulary 2018 Public Consultation Survey; August North West Coastal Access update; Nominations to CALC Exec Committee 2018; Training update • <u>LDNPA</u> – Event Notification: Dig Deeper Race – 21 September 2018; Event Notification: Ladies of the Lake – 16 September 2018. • <u>SLDC</u> - Weekly list of Licensing Act applications; <i>Community Governance Review</i>; Ferry update from Cllr Coward; Agenda for SLDC Standards Committee; Electoral update • <u>Hawkshead Parish Council</u> – minutes of extraordinary meeting August 7th (ferry); advertisement for Lengthsman; agenda September 18th. • <u>National Trust</u> – Phytophthora ramorum and tree felling in the Coniston area; • <u>Hawkshead and Satterthwaite First Responders Team</u> – <i>annual service plan donation</i> • <u>Garden Organic</u> – Cumbria Volunteer Master Composter Scheme • <u>Sportive Lakes</u> – Ladies of the Lake Women's Cycle Ride, Sunday Sept 16th • <u>There But Not There</u> – Remembrance Day Silhouette Grants for Councils • <u>Forestry Commission</u> – <i>Claife Tree Thinning</i> | |
| 212/2018 | RESOLVED: Cllr Lennon will put a notice on the Wray notice board to advise parishioners of the timber trucks on the Wray road resulting from tree thinning. | Cllr Lennon |
| 213/2018 | 13. Next Meeting The next meeting will be on Tuesday 30 th October at High Wray Village Hall at 7.30pm. | |

Meeting closed 9.41pm

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Signed & Approved by (Chair)

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